



The Villages High School  
251 Buffalo Trail  
The Villages FL 32162

**Course Description:** The purpose of this class is for students to gain knowledge of the television production industry through practical textbook exercises and “real world” experiences by producing and editing special television projects and the school’s morning news show.

**Resources:** Television Production textbook  
Final Cut Pro 2 Editing Suite  
Live Type  
Canon Camcorders

**Supplies:** Spiral Notebook (Literacy Log)  
Mini DV Tape (Provided)

**Class Schedule:** TBD

**Room Number:** VHS 207

**Teacher Info:** Megan Naughton  
[megan.naughton@tvcs.org](mailto:megan.naughton@tvcs.org)  
(352) 259-3777

**Course Outline:** I-Television Process-Text (Harris) Ch. 1 & 2  
History of TV  
Growth of TV  
Areas of TV Production

**II-TV Production**-Text (Harris) Ch. 2

News

Purpose  
Reader  
VO  
VO/SOT  
Packages  
NAT Pkg  
Teases

**\*QUIZ**

Newsroom Production

News Director  
Producer  
Director  
Anchor  
Reporter  
Camera Person (Studio)  
Videographer (Field)  
Teleprompter  
Audio  
Graphics

Commercials  
Music Videos  
PSAs  
Mini-Movies  
Show Segments  
Shows  
Dance Recitals  
Plays  
Sports

**\*TEST**

**III-Camera**- Text (Harris) Ch. 3 & 4, (Ryker) Ch. 1

Uses:

Story telling (beg., mid., end)

Functions

Shooting:

B-roll

Shots:

Wide, Medium, Close-up

Sequencing

Camera editing

Framing shots

Lead room

Head room

**Pans  
Tilts  
Natural lighting  
Sports**

**\*TEST**

**\*SILENT MOVIE PROJECT**

**IV-Editing- Text (Harris) Ch. 14, (Ryker) Ch. 6, FCP Disk**

**Final Cut Pro**

**Functions  
Importing/Digitizing  
Editing  
Video  
Audio  
Transitions**

**Graphics**

**Uses & Applications  
Photoshop  
Live Type  
Digital juice  
Exporting**

**\*TEST**

**\*EDIT SILENT MOVIE PROJECT**

**V-Audio- Text (Harris) Ch. 6, (Ryker) Ch. 2 & 3**

**Functions**

**Types/Uses**

**SOTS:**

**Interviewing**

**NATS**

**Music**

**Sound FX**

**Soundboard**

**\*QUIZ**

**\*SHOOT PACKAGE W/SOUND**

**VI-Script Writing- AP Broadcast News Manual, Text (Harris) Ch. 7**

**Broadcast Style**

**Leads**

**Body**

**Setting up SOTS**

**Tags**

**Press release Exercises**

**Storyboarding**

**\*TEST**

**\*SCRIPT, VO & EDIT PACKAGE W/SOUND**

**VIII-News Show-Hands-on**

**Switcher**

**Studio operations**

**\*Launch morning News Show**

**IX-Special Projects**

**\*Commercials**

**\*Music Videos**

**\*Feature packages**

**Teacher, Student, Athlete**

**\*Plays**

**\*Concerts**

**\*Dance recitals**

**\*Sports**

**\*Senior DVD**

**X-Job Search**

**Build Resume**

**Job Search**

**Fill out application**

**XI-Business Plan**

**GRADING POLICY:**

**Grades will be averaged on a “Total Point System” and consist of the following:**

**-Tests/Quizzes**

**-Projects**

**-Literacy**

**-Participation/Class/Assignment/ Homework**

**Progress Reports will be sent home halfway through each grading period, and Report Cards every nine weeks.**

**UNIFORM:**

**The Communication Academy uses their own uniform on a daily basis. They will consist of the school’s standard solid navy or beige khaki pants or shorts, and the VHS TV Production white polo shirt. These shirts can be ordered at the school store for either \$16 or \$26 depending on the style.**

**CUMMUNITY SERVICE: The Communication Student will need to perform 15 hours of community service during the school year.**

**This will include filming functions and activities such as athletic and school events.**

**Remember this syllabus is a guide and is always subject to change. I look forward to working with you and helping each student to grasp the knowledge and experience it takes to work in a real newsroom environment.**